

LVEBA

**Latrobe Valley
Eight Ball Association**



BY-LAWS

**Association Reform Regulations 2017
Revision 7**



Association By-Law Reform Regulations 2017

Compiled in 2016/17:

Andrew O'Neill

Bibliography:

LV8BA Constitution & By-Laws 2016 & Pool Victoria By-Laws.

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Latrobe Valley Eight Ball Association

[Committee](#)

President - Scott Kersten, Treasurer - Claire Blackford, Secretary - Rosa Payne.

Members

Peter Simpson & Steve Haliday.

Presented as a Special Resolution for members consideration at the Annual **General Meeting** of the Latrobe Valley Eight Ball Association held at the L.V. Hotel Morwell on Tuesday 4th April 2017.

Moved: Andrew O'Neill

Sec: Scott Kersten

Carried:

Official By-Laws of the Latrobe Valley Eight Ball Association Inc.
as of the

41st Annual **General Meeting** of the Latrobe Valley Eight Ball Association held at the L.V. Hotel Morwell on Tuesday 4th April 2017.

First Edition



Revisions

1st Revision: 41st Annual **General Meeting** held at the L.V. Hotel Morwell on Tuesday 4th April, 2017.

- 1) 56. Player of the Finals **Removed**; and
- 2) 57. Player of the Grand Final **Amended**.

2nd Revision: 2nd Special General Meeting held at the Premiere Function Centre Cameo Lounge, Traralgon on Wednesday the 14th Aug, 2019.

- 1) 46. Penalties & Fines **Addition**

3rd Revision: 44th Annual General Meeting held at the Morwell RSL on Tuesday the 13th Apr, 2021.

- 1) 5. Meetings **Addition** 5.3.4;
- 2) 7. Number of Teams **Amended** 7.1.1, 7.1.2 & 7.2;
- 3) 16. Meetings of the **Delegates** **Amended** 16.1;
- 4) 18. Quorum for **Delegate Meetings** **Amended** 18.1;
- 5) 27. Representative Team Selection **Addition** 27.1.1.4;
- 6) 30. Life Membership **Amended** 30.1.4 & 30.1.10;
- 7) 35. Draw & Start Time **Amended**;
- 8) 38. Matches **Addition** 38.1;
- 9) 40. Scorecards **Amended** 40.2 & 40.3, 40.4, 40.4.1 & 40.4.2;
- 10) 41. Forfeits **Addition** 41.2;
- 11) 42. Emergency Players **Amended** 42.1, 42.1.1 & 42.1.3;
- 12) 51. Eligibility **Addition** 51.2;
- 13) 52. Marker **Addition** 52.1.3;
- 14) 36. Point System (Handicap) **Addition**.

4th Revision: 46th Annual General Meeting held at the Morwell Golf Club on Tuesday the 12th Apr, 2022.

Groupings:

- 1) 36. Point System **Amendment** (36.3);
- 2) 44. Clearance **Amendment** (44.1.5.1);
- 3) 57. Player of the Year **Amendment** (57.1.4 & 57.2.3).

Format & Team (4 Player):

- 1) 34. Team **Amendment**;
- 2) 36 Point System **Amendment** (36.3.4);
- 3) 37. Format **Amendment**;
- 4) 38. Draw **Amendment** (38.1);
- 5) 40. Matches **Remove** (40.2.1 & 40.2.2);
- 6) 43. Forfeits: **Amendment** (43.1);
- 7) 45. Clearance **Amendment** (45.1.5.2 & 45.1.5.3);
- 8) 52. Draw **Addition**.
- 9) 58. Player of the Year **Amendment** (58.1.3, 58.1.4, 58.1.5, 58.2.2 & 58.2.3).

Handicap Table:

- 1) 36 Groupings **Amendment** (36.3);
- 2) 36 Handicap **Addition** (36.9);
- 3) 38 Draw **Amendment**;
- 4) 52. Teams Drawn **Amendment**.

Revisions

5th Revision: 2nd Special General Meeting Turks Sports Bar on Wednesday 31st August, 2022.

Points System:

- 1) 37 Vacancies and Forfeits **Remove/Addition** (37.6);
- 2) Annually/Seasonally **Remove/Addition** (37.1 & 37.4).

Handicap:

- 1) 37.9 Team Handicap Table **Remove/Addition** (37.9.2).

6th Revision: 1st Special General Meeting held at the Morwell Golf Club on Tuesday the 11th Apr, 2023.

Groupings:

- 1) 36. Point System **Amendment/Additions** (36.1, 36.2, 36.2.1.1, 36.2.1.2, 36.2.1.3, 36.2.1.4, 36.1.2.5, 36.2.2, 36.3, 36.3.1, 36.3.2, 36.4, 36.4.1, 36.4.2, 36.4.3, 36.4.4 & 36.5.2).

Emergency Players:

- 2) 45. Emergency Players **Amendment** (45.1 & 45.1.1);
- 3) 38 Draw **Amendment** (38.2);
- 4) 52 Draw **Amendment**.

7th Revision: 1st Special General Meeting held at the Morwell Golf Club on Tuesday the 8th Apr, 2025.

Groupings:

- 1) 36. Point System **Amendment** (36.2.1.2, 36.2.1.3 & 36.2.1.4,).

Foreword

By-Laws

Why have By-Laws for an Association? The simple answer is to regulate what we do, in what we all have agreed to do by way of voting as members of the Association. That's democracy in action, by going with the majority even if sometimes you disagree with a decision being made.

In an Incorporation Association such as ours the Constitution are the rules that effect the governance of an Association and are regulated by the state government through Consumer Affairs. Each Constitution can be tailored to, and by each Association provided the Association meet all the requirements laid down by the state government through law (Act). The Constitution will mainly effect the [Committee](#) and what they do, not to say only the [Committee](#), but to a lesser degree the members as well. Whereas the By-Laws of an Association are made by the members of the Association and regulated by the [Committee](#) of the Association.

We are all bound by the rules of the Association upon membership (Constitution rule 7.1), these rules are our Constitution and By-Laws. It's better and easier to have an understanding and to work within the rules of the Association than to try and work around or outside the rules of the Association. So please read these rules carefully as ignorance of these rules (By-Laws) do not constitute grounds for appeal. Breaches of these rules (By-Laws) will incur penalties.

Andrew O'Neill
LV8BA Member

Committee

The first and foremost role of the [Committee](#) and especially the President of the Association is to serve the Association and not dictate to the Association, always upholding the rules of the Association (Constitution, these By-Laws & any Motions) at all times, everything else comes a distant second including your own personal interest and ideas!

For the best possible outcomes for the Association the [Committee](#) are to work together as a team. Communication is the key, all [Committee](#) members need to be able to contact one another when needed. Consistency of the [Committee](#) in their roles that each one does is paramount to the management of the Association. All the [Committee](#) members need to know their roles and be able to execute them with efficiency and diligence. When all the [Committee](#) members know their roles properly then that is when the Association functions at its best and the Association goes forward with things getting done.

The President of the Association needs to be able to lead the Association at all meetings and in the day to day running of the Association. After role 1.1.3 is understood and adhered to the President should ensure that all the [Committee](#) members know their role and should ensure that they are doing it and not falling behind in their duties and responsibilities. The President should have his finger on the pulse not trying to do their roles either, delegation for him is important and remember you have a Vice President too. The President should know and keep in touch with his [Committee](#) members on where they are in their duties that they are to preform and offer them the support that they may need from time to time.

The [Committee](#) should always be prepared to listen to **all** its members and any concerns that they may have and to address their concerns, and at the very least address them by bringing those concerns to a [Committee Meeting](#).

Latrobe Valley Eight Ball Association

Administration & Structure

Officers/Office Holders of the Association

1. President
2. Vice President
3. Secretary
4. Treasurer

Committee

Officers of the Association &
Ordinary Members if any -

1. Ordinary Member - Scorer
2. Ordinary Member - Publicity Member
3. Ordinary Member

Constitution

By-Laws

Delegate Meetings

Committee &
Team Delegates

(Note: Delegate Meetings are not Committee Meetings. Informational meetings only).

Financial Year

Winter Competition						Summer Competition					
6 months						6 months					
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
AGM					A.P. Ball						
1. Meeting		2. Meeting		3. Meeting		1. Meeting		2. Meeting		3. Meeting	

Annual General Meeting

Held within 1 month of financial ending 31st March.

Winter Competition				Summer Competition			
1st Delegates Meeting				1st Delegates Meeting			
Start of Season				Start of Season			
Teams & Delegates				Teams & Delegates			
season draw, match fees, start date C/Cup.				season draw, match fees, start date.			
2nd Delegates Meeting				2nd Delegates Meeting			
Middle of Season				Middle of Season			
Single comps, Finals venue, A.P.Ball				Finals venue & day			
score cards & money				score cards & money			
3rd Delegates Meeting				3rd Delegates Meeting			
End of Season				End of Season			
Finals, Annual Presentation Ball				Finals			
score cards & money				score cards & money			

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Committee

1. Role & Powers

- 1.1 The Association's **Committee** must -
 - 1.1.1 familiarise themselves and comply with Constitution rule **28. General Duties of the Committee Members**; and
 - 1.1.2 know their responsibilities, the role and powers of the **Committee** is clearly set out in the Constitution under rule **25. Committee**; and
 - 1.1.3 first and foremost always comply and uphold at all times the rules of the Association that being the -
 - 1.1.3.1 Constitution of the Association; and
 - 1.1.3.2 By-Laws of the Association.

Office Bearers

2. President

- 2.1 The role of the President is to provide the principle leadership and responsibility for the Association and the **Committee**, the President must -
 - 2.1.1 have a good working knowledge of the Association's Constitution, By-Laws and duties of the **Committee**;
 - 2.1.2 preside at all meetings of the Association, ensuring that they are run efficiently and effectively;
 - 2.1.3 periodically consult with **Committee** members and to help them if needed, ensuring that they are fulfilling their duties & responsibilities for the governance of the Association;
 - 2.1.4 regularly focus the **Committee's** attention on matters of the Association that relate to its structure, role and relationship to its members;
 - 2.1.5 be a good listener and attuned to the interests of members and other interest groups, being a person who can work to develop and maintain key relationships within (**Committee** & members) outside (venues & sponsors) of the Association;
 - 2.1.6 serve as a spokesperson for the Association being a competent public speaker when required including meetings of the Association, media interviews and presiding the evening of the Annual Presentation Ball;
 - 2.1.7 consults with the Secretary organise agendas for meetings and approves the minutes before the next meeting;
 - 2.1.8 organise and co-ordinate with all parties involved to assist in developing a successful partnership with all sponsors so as to achieve the success and viability of the Association;
 - 2.1.9 organise the Annual Presentation Ball with either the **Committee** or with a sub-committee elected for this purpose;
 - 2.1.10 attends Pool Victoria's Annual **General Meeting**; and
 - 2.1.11 work with the **Committee** to ensure that a succession plan is in place to help find new **Committee** members when required.

3. Vice-President

- 3.1 The role of the Vice-President is to shadow the President in providing leadership and responsibility for the Association the Vice-President must -
- 3.1.1 have a good working knowledge of the Association's Constitution, By-Laws and duties of the [Committee](#);
 - 3.1.2 assist the President to fulfill his/her responsibilities for the governance of the Association;
 - 3.1.3 be willing to step in for the President where needed including presiding at meetings in the absence of the President;
 - 3.1.4 be well informed of all the Association's activities and be able to work collaboratively to provide assistance where necessary to the [Committee](#) or members of the Association;
 - 3.1.5 be a person who can develop good relationships internally and externally being forward thinking and committed to meeting the overall goals and success of the Association; and
 - 3.1.6 perform any other duties as required.

4. Treasurer

- 4.1 The role of the Treasurer is to be responsible for the financial supervision of the Association to allow the [Committee](#) to provide good governance. The Treasurer is responsible to regularly report on the Association's financial status to both the [Committee](#) and the Association. The Treasurer must be honest and trustworthy and have good computer and organisational skills with the ability to maintain accurate records. The Treasurer must -
- 4.1.1 provide advice to the [Committee](#) of the Association's finances and be responsible for all financial affairs of the Association;
 - 4.1.2 receive all money paid to the Association, and issue receipts for that money in the name of the Association;
 - 4.1.3 ensure that all money received is paid into the account of the Association within five (5) working days after receipt;
 - 4.1.4 make any payments authorised by the [Committee](#) or by a [General Meeting](#) of the Association from the Association's funds;
 - 4.1.5 prepare and ensure an appropriate annual budget is provided to the [Committee](#) for approval;
 - 4.1.6 be one (1) of the signatories on the Association account and ensure that all cheques are signed by the Treasurer and one (1) other [Officer](#) of the Association;
 - 4.1.7 ensure that the financial records of the Association are kept in accordance with the Act;
 - 4.1.8 coordinate the preparation of the financial statements of the Association and their certification by the [Committee](#) prior to their submission to the Annual [General Meeting](#) of the Association;
 - 4.1.9 prepare financial reports to present at [Committee](#) and [Delegate Meetings](#)
 - 4.1.10 create and despatch invoices for payment;
 - 4.1.11 ensure that at least one other Officer member has access to the accounts and financial records of the Association (preferably the President);

- 4.1.12 maintain accurate records of all income and expenditure ensuring that all receipts and payments concur with bank deposits and withdrawals and support any required auditing processes; and
- 4.1.13 perform any other duties as required.

5. Secretary

- 5.1 The Secretary is responsible for the documentation and communication of the activities of the [Committee](#). The secretary is the primary administration officer of the [Committee](#) and provides the links between the [Committee](#), members and outside agencies. The Secretary should be a good communicator, have good computer and organisational skills, and maintain confidentiality on relevant matters. The Secretary must -
 - 5.1.1 retain all records of the Association (some required by law) and ensure that these records are available when required;
 - 5.1.2 provide an up to date copy of the Constitution and By-Laws at all meetings and ensure they are available to all members upon request;
 - 5.1.3 generate an agenda in consultation with other [Committee](#) members and distribute as required;
 - 5.1.4 manage minutes of all Meetings, including recording the minutes, and ensuring minutes are distributed to members after each meeting via the website at least one (1) week before the next meeting;
 - 5.1.5 manage the general correspondence of the [Committee](#) including any administrative letters and documents;
 - 5.1.6 perform any duty or function required under the Act to be performed by the Secretary of an Incorporated Association;
 - 5.1.7 under the Act, lodge required documents of the Association with the Registrar (see 6. Public Officer).
 - 5.1.8 maintain the register of members in accordance with Constitution rule 10;
 - 5.1.9 keep custody of the common seal of the Association and, except for the financial records referred to in rule 70(3), all books, documents and securities of the Association in accordance with rules 72 and 75;
 - 5.1.10 subject to the Act and these Rules, provide members with access to the register of members, the minutes of **General Meetings** and other books and documents; and
 - 5.1.11 perform any other duties as required.

6. Public Officer (Secretary)

- 6.1 The Public Officer is the point of contact between the Incorporated Association and Consumer Affairs. Note that in Victoria the former term of **Public Officer** has been replaced with the term **Secretary**. It will be assumed that the current Secretary will assume these roles unless otherwise stated. The Public Officer (Secretary) must -
- 6.1.1 notify Consumer Affairs of the Secretary appointment or a change of the Secretary's details within 14 days after the appointment or change of details;
 - 6.1.2 notify Consumer Affairs of a change of the Association's registered address by lodging a Change of Association Details form;
 - 6.1.3 lodge an Annual Statement within 1 month after the Annual **General Meeting**, and other required financial document;
 - 6.1.4 apply to Consumer Affairs for approval to alter your rules within 28 days after the alteration was passed by special resolution;
 - 6.1.5 apply to the Registrar for approval of the Association's name change within 1 month after the change was passed by special resolution; and
 - 6.1.6 notify Consumer Affairs of a special resolution in relation to wind up and distribution of the assets of the Association.

Ordinary Members (if any)

7. Scorer

- 7.1 The Scorer must -
- 7.1.1 keep up to date records of all results and any competitions played as well as any awards given by the Association;
 - 7.1.2 provide all results to the Secretary of the Association annually;
 - 7.1.3 report on all the Association's results at the Annual **General Meeting** for the previous annual year;
 - 7.1.4 provide to the Treasurer and Secretary of the Association, upon request, an up to date list of the rankings in team order;
 - 7.1.5 keep the Association up to date with any playing rule changes; and
 - 7.1.6 perform any other duties as required.

8. Publicity Member

- 8.1 The Publicity Member must -
- 8.1.1 obtain sponsorship for the Association;
 - 8.1.2 use all media outlets (including TV, newspaper & web), for the promotion of the Association and the sport in general;
 - 8.1.3 photograph all events in the Association (including finals, singles competitions & annual presentation ball); and
 - 8.1.4 perform any other duties as required.

9. Ordinary Member

- 9.1 The Ordinary Member must perform any duties given to them by the Association to assist the Committee and its members.

By-Laws

Association

1. Composition

- 1.1 The Association encompasses teams from within the Latrobe Valley area who may apply for affiliation through the **Committee** of the Association via the official team registration form.
- 1.2 Juniors shall be from within an extended area incorporating the whole of Gippsland.

2. Control

The Association shall appoint all necessary officials and shall have entire control of all premiership matches played between its clubs and of any matches played by representative teams or players selected from its clubs.

3. Definitions

- 3.1 In these Rules, unless the contrary intention appears -
 - 3.1.1 **Captain** - is the member who is usually the team representative at **Delegate Meetings** of the Association.
 - 3.1.2 **Committee** - consists of the **Office Holders** of the Association and three (3) **Ordinary Members** if any;
 - 3.1.3 **Delegate** - is a member appointed to represent their team at **Delegate Meetings** of the Association, usually the captain;
 - 3.1.4 **Delegate Meetings** - consists of the **Committee** and one (1) team **delegate** from each competing team.
 - 3.1.5 **General Meeting** - means a **general meeting** of the members of the Association convened in accordance with these rules;
 - 3.1.6 **Member** - means a member of the Association;
 - 3.1.7 **Ordinary Member** - means a member of the **Committee** who is not an **Officer of the Association**;
 - 3.1.8 **Season** - refers to the Winter Competition and/or Summer Competition where applicable;
 - 3.1.9 **Special Resolution** - means a resolution that requires not less than three quarters (75%) of the members present and voting at a **General Meeting** vote in favour of the resolution under rule 22 of the Constitution;
 - 3.1.10 **Written or In Writing** - means and includes electronic email, written and printed letter or fax.

4. Amendments

- 4.1 Any By-Law rule of the Association or playing rule that in the opinion of the **Committee** is not satisfactory or is causing disputes may be added to or altered or rescinded during the financial year providing -
 - 4.1.1 written application for an amendment of a rule is submitted at a **Delegates Meeting**; and
 - 4.1.2 75% of **Committee** and **Delegate** members present and voting, vote in favour of the rule amendment.
- 4.2 Any rule amendment passed at a **Delegates Meeting** is only in place for the remainder of that financial year then expires, after this the rule cannot be amended again by the same amendment or to the same effect.
- 4.3 But the rule amendment may be taken for consideration as a Special Resolution (Constitution rule 22.1.2) to the members of the Association at a **General Meeting** to become a permanent rule change.

5. Meetings

- 5.2 **General Meetings** shall be held on a Wednesday, starting at 7.00pm at a venue to be decided upon by the **Committee**. In the case of that Wednesday being unsuitable, it shall be held on another day as appointed by the **Committee**.
- 5.3 **Delegate Meetings** shall be held on a Wednesday, starting at 7.30pm at a venue to be decided upon by the **Committee**.
 - 5.3.1 Each meeting shall be held at the discretion of the **Committee** -
 - 5.2.1.1 the 1st **Delegates Meeting** will be held on a Wednesday at the start of a season before the start of the home/away rounds;
 - 5.2.1.2 the 2nd **Delegates Meeting** will be held on the following Wednesday after the round at the half way point of the season; and
 - 5.2.1.3 the 3rd **Delegates Meeting** will be held on the following Wednesday after the last home/away round is played.
 - 5.3.2 In the case of that Wednesday being unsuitable eg a public holiday, it shall be held on another day as appointed by the **Committee**.
 - 5.3.3 At least one (1) member from each team must attend each meeting or that team shall be fined \$10, unless a valid excuse for non-attendance is accepted by the **Committee**.
 - 5.3.4 All **Delegate Meetings** for the Winter Competition and Summer Competition shall be set by the **Committee** with the **Committee** deciding on how many (if any) and when and where to conduct such meetings.

Teams & Seasons

6. Admission of Teams

- 6.1 The [Committee](#) may by a two-thirds majority admit new teams providing -
 - 6.1.1 each team completes the official team registration form;
 - 6.1.2 each team agrees to pay playing fees as may be fixed by the Association;
 - 6.1.3 each team agrees to abide by the rules and decisions made by the Association;
- 6.2 If a team nominates to play in the upcoming season, but withdraws its nomination, that team cannot re-nominate for the same season.
- 6.3 The [Committee](#) is not required to give a reason for a team's rejection.
- 6.4 A team nomination will only be accepted with [Committee](#) approval after the nominated closing date.

7. Number of Teams

- 7.1 There will be no limit of teams in any one season (this includes Junior teams played at any other time) -
 - 7.1.1 if twelve (12) or more teams nominate for any one season, the Association may create divisions; and
 - 7.1.2 each time an additional six (6) teams nominate for any one season another division may be created.

8. Number of Games for Season

- 8.1 There shall be a maximum of 22 home and away rounds played in any one competition season.

9. Divisions

- 9.1 If enough teams nominate, and divisions are created, the teams shall be graded by the [Committee](#).
 - 9.1.1 higher graded teams shall make up division 1; division 2 shall consist of the next highest graded teams and so on; and
 - 9.1.2 number of teams shall be divided as equally as possible. If the number of teams cannot be divided equally, then the division to receive the greater number of teams shall be at the [Committee's](#) discretion.
- 9.2 The draw shall take into account the composition of all divisions, and shall be constructed in such a way to ensure all division's grand finals are concluded within eight (8) days of each other.

10. Team and Player Promotion and Demotion

10.1 Where practicable, and as seen fit by the [Committee](#), promotion and demotion of at least one (1) top and bottom team in each division shall occur.

10.1.1 Team Promoted:

An individual that, in the previous corresponding season, played with a team being promoted to a higher division, shall play in that higher division unless he or she seeks and is given permission by the [Committee](#) to play in a lower division.

10.1.2 Team Demoted:

An individual that, in the previous corresponding season, played with a team being demoted to a lower division, may play in a higher division but shall not play in a lower division than their team is being demoted to, unless he or she seeks and is given permission by the [Committee](#) to play in a lower division.

10.1.3 Members:

An individual member may elect to play in a higher division than required but this rule shall then apply for that player in the corresponding season to follow. The member cannot play in a lower division unless he or she seeks and is given permission by the [Committee](#) to play in a lower division.

10.1.4 New Members:

Any team wishing to play any new members must first seek permission from the [Committee](#) before that member can play in that division.

10.1.5 To apply to the [Committee](#) to play in a lower division the player must complete and lodge a player demotion form to the Secretary of the Association.

10.1.6 Penalty for non-compliance:

loss of match to 0.

Delegates

11. Role and Powers

- 11.1 The role of the **delegate** is to be the spokesperson for their team at such meetings.
- 11.2 In accordance with the Constitution and these Rules, all control and decisions are subject to the **Committee**. The **Committee** may delegate their power to a **delegate** at their discretion, and are encouraged to involve the **delegates** in decision making.

12. Delegate Meetings

- 12.1 The **Delegates Meeting** shall consist of -
 - 12.1.1 the **Committee**; and
 - 12.1.2 a team **delegate** representing each competing team.

13. Appointment of Team Delegates

- 13.1 Each team shall nominate on the team entry form one (1) team member to represent their team at **Delegate Meetings** (usually the captain).
- 13.2 The **Committee** shall accept or reject any nominated **delegate** at their discretion, no reason need be given for the rejection of a team **delegate**.
- 13.3 Each team **delegate** shall represent their team at **Delegate Meetings** of the Association until the conclusion of the season.
- 13.4 A **Committee** member can be a team **delegate** member but can only sign the sign in book once.
- 13.5 If a team **Delegate** is unable to attend a **Delegates Meeting** another member of their team must attend and represent their team at such meetings.

14. Vacancies

- 14.1 The team **Delegate** becomes vacant if the member -
 - 14.1.1 is absent without leave from more than two (2) **Delegate Meetings** held in a season; or
 - 14.1.2 resigns as the team **Delegate** by notice in writing given to the Secretary; or
 - 14.1.3 ceases to be a member of the Association; or
 - 14.1.4 is dismissed by two-thirds (75%) majority of the **Committee** present and voting at a **Committee Meeting**.
- 14.2 In the event of a casual vacancy occurring of a team **Delegate**, the team may nominate another team member to fill the vacancy, and after **Committee** approval that member shall represent their team until the conclusion of the season.
- 14.3 Any team **Delegate** that vacates cannot for that season be re-appointed as a team **Delegate**.

15. General Duties of the Delegates

15.1 The general duties of a team delegate are -

- 15.1.1 to represent their teams at Delegate Meetings of the Association; and
- 15.1.2 to submit any player registrations to the Secretary;
- 15.1.3 to pay any money owing such as match fees, registrations or fines to the Treasurer of the Association;
- 15.1.4 to hand in any scorecards due at such meetings to the Scorer;
- 15.1.5 to raise and address any issues that their team may have; and
- 15.1.6 to inform their team of the ongoing affairs of the Association.

Meetings of the Delegates

16. Meetings of the Delegates

- 16.1 The Delegate's must attend Delegate Meetings at such dates, times and places as the Committee may determine.
- 16.2 Delegate Meetings may be convened at the request of the President or six (6) Delegate members.

17. Notice of Delegate Meetings

- 17.1 Written notice of each Delegate Meeting must be made available to each team Delegate at least five (5) business days before the date of the meeting.

18. Quorum for Delegate Meetings

- 18.1 Two (2) Office Bearers of the Committee and fifty percent plus 1 (50%+1) of team Delegates shall constitute a quorum for the conduct of the business of a Delegates Meeting.
- 18.2 No business may be conducted unless a quorum is present.
- 18.3 If within thirty (30) minutes of the time appointed for the meeting to be held, a quorum is not present, the meeting shall stand adjourned.

19. Presiding at Delegate Meetings

- 19.1 At Delegates Meetings -
 - 19.1.1 the President or, in the President's absence, the Vice-President presides;
 - 19.1.2 if the President and the Vice-President are absent the meeting is closed; or
 - 19.1.3 if the President and the Vice-President are unable to preside, the President, or if absent, the Vice-President, must choose one of the members present to preside at a Delegates Meeting.

20. Adjournment of Delegate Meetings

- 20.1 The Chairperson of a Delegates Meeting at which a quorum is present may, with the consent of a majority of the Committee members present at the meeting, adjourn the meeting to another date and time as determined by the Committee.

21. Voting at Delegate Meetings

21.1 The **Committee** may at a **Delegates Meeting** allow at their absolute discretion a vote to be taken on any questions arising at the meeting. The vote shall be determined on a show of hands or, if a member requests, by a poll taken in such manner as the person presiding at that meeting may determine.

21.2 Each **Committee** and **Delegate** member present at a **Delegates Meeting** (including the person presiding at the meeting), is entitled to one vote and, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.

22. Proxies

Voting by proxy is not permitted at **Delegate Meetings** of the Association.

23. Removal of Delegate Member

23.1 The **Committee** may by resolution, remove any **Delegate** member before the expiration of the member's term of appointment, and that team must nominate another member in his or her place to hold that appointment until the expiration of that financial year.

24. Manner of Determining & Recording Resolutions

24.1 Subject to sub-rule 23.1, the Chairperson of a **Delegate Meeting** may, on the basis of a show of hands, declare that a resolution has been -

24.1.1 carried; or

24.1.2 carried unanimously; or

24.1.3 carried by a particular majority; or

24.1.4 lost -

24.2 An entry to that effect in the minute book of the Association is conclusive proof of that fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

General Matters of the Association

25. Annual Presentation Ball

- 25.1 All persons wishing to attend the Annual Presentation Ball must pay the full cost of as set by the [Committee](#) at least two (2) week prior to the Annual Presentation Ball.
- 25.2 Any person(s) that decide after this deadline that they cannot attend the Annual Presentation Ball will have their money refunded in full, provided sufficient notice is given so as not to cause any cost to this Association.

26. Association Shirts

- 26.1 Playing members of this Association may be provided with an official 'Association shirt', subject to Association finances at the time of each Annual [General Meeting](#), providing the following conditions are met -
 - 26.1.1 each player must be fully financial with the Association;
 - 26.1.2 each player must have played at least six (6) games in current season to become eligible;
 - 26.1.3 each player to get a new shirt no sooner than every three (3) years played, and that player must play at least six (6) games in a Winter Competition season to count that year; and
 - 26.1.4 each player to pay \$15 towards the cost, with the Association to pay balance.
- 26.2 Eligibility applies to Winter Competition games only.
- 26.3 The Association to pay the full cost for team representation player's shirts limited to every three (3) years unless sponsorship is acquired.
- 26.4 Restricted to eight (8) players per team, Country Cup players to be excluded in team numbers.
- 26.5 The captains to submit player's name and shirt size, upon player becoming eligible, to the person nominated to keep records of shirt distribution. Number of games played by that player shall be verified by the Scorer.
- 26.6 Any disputes shall be decided at the discretion of the [Committee](#).
- 26.7 All conditions shall be reviewed at each Annual [General Meeting](#) of the Association.

27. Representative Team Selection

27.1 The **Committee** shall confirm/elect a panel of selectors (maximum of five (5)) for the purpose of choosing the best players available to represent the Association in Inter-league type competitions.

27.1.1 The selection panel shall consist of the President, Scorer and the captains of the Country Cup teams in the previous year providing they are current members of the Association, unless -

27.1.1.1 there were less than three (3) teams then the '**Committee**' shall elect another selector; or

27.1.1.2 there were more than three (3) teams then the captains of the numbers one (1), two (2) and three (3) teams shall be on the panel; and

27.1.1.3 if a captain is not available or does not wish to be on the panel, that captain shall be given the opportunity to elect another member of that team as his/her replacement. If he/she does not wish to select a replacement, the **Committee** shall elect another member of that team.

27.1.1.4 Every year the team captain for each team shall be elected by the team members on the day of the event and shall represent their team at the next Representative Team Selection Meeting (i.e. Country Cup Meeting) held the following year.

27.1.2 The selection panel shall meet at the most suitable time and place, to select -

27.1.1.1 team(s) to play in the Country Cup;

27.1.1.2 any subsequent representative team(s) from only those players that attended and represented this Association in the Country Cup, unless otherwise permitted by the **Committee** or caused by lack of availability of those players; and

27.1.1.3 the selection panel shall adhere to the following as player qualification -

27.1.1.3.1 shall be a fully financial playing member;

27.1.1.3.2 shall have played in the current winter competition prior to selection of teams;

27.1.1.3.3 shall confirm intentions to play at least forty percent (40%) of current home and away competition (excludes finals);

27.1.1.3.4 a player shall be disqualified from the Country Cup team if he/she has not played at least three (3) games in the current winter competition prior to the event; and

27.1.1.3.5 if a player does not play 40% of that winter competition (excluding finals), that player is not eligible to play in any Association representative team until the year after all the above qualifications have been met.

27.1.2 The **Committee** may waive (27.1.1.3.4)

27.1.2.1 if it decides there are an insufficient number of winter competition home/away rounds to be played prior to the event; or

- 27.1.2.2 if it is proven that the player's circumstances have changed sufficiently to warrant not being able to play forty percent (40%) of that Winter Competition (excluding finals). Only written applications for exemptions submitted to the Secretary will be considered.

28. Reimbursement

- 28.1 Member(s) may apply for reimbursement for travel, representative or sponsorship costs, he/she must apply to the [Committee](#) for approval.
- 28.2 At the [Committees](#) discretion the amount to be paid out may be capped for a financial year period due to the amount of applications and/or available funds.
- 28.3 Member(s) may be reimbursed only when travelling from the locality of Latrobe Valley to a destination outside this Association's normal competition area.
- 28.4 Member(s) may be reimbursed "travel" money as part of an 'official' Association representative team. No reimbursement shall be payable if group travel arrangements (eg bus) are made and paid for by the Association.
- 28.5 Member(s) may also be reimbursed for competing in any Pool Victoria or Australian Eight Ball Federation official events (not sponsored events) including:
- 28.5.1 National/State representation; and
- 28.5.2 State team & State singles.
- Member(s) may only be eligible for reimbursement for Australian/State team representation after three (3) years of consecutive membership in the Association. The member(s) must have played at least seventy-five (75%) of home/away matches for the winter competition season in each of these years.
- 28.6 No member(s) shall be reimbursed for any other individual or team tournament.

29. Juniors

- 29.1 The development of Junior players shall be controlled by a 'Juniors' sub-committee as elected by the [Committee](#).
- 29.1.1 the 'Juniors' sub-committee shall organise competitions, dependent on numbers of juniors participating, in the form of –
- 29.1.1.1 knockout tournaments;
- 29.1.1.2 round robin tournaments;
- 29.1.1.3 teams premiership competition; and
- 29.1.1.4 any other forms of the game that will encourage and advance junior players.
- 29.1.2 a player shall be ineligible for 'Junior Tournaments' upon reaching eighteen (18) years of age. For team's premiership competition, this age limit shall apply to the date of the first round of that season; and
- 29.1.3 the Juniors sub-committee have the right to raise funds and use those funds as is deemed necessary to further the development of juniors. All such monies raised shall be deposited in a separate 'Juniors' bank/credit union account.

30. Life Membership

30.1 Life Membership for this Association shall be:

- 30.1.1 a maximum of one (1) Life Membership may be awarded annually;
- 30.1.2 the member shall be nominated by a member from another club/venue;
- 30.1.3 nominations shall be in writing to the Secretary and only accepted at an Annual **General Meeting** of the Association. If there is more than one nomination a secret ballot must be taken;
- 30.1.4 for any Life Membership nomination to be considered a vote shall be taken by way of a secret ballot of which at least seventy five (75%) of members voting, vote in favour for the Life Membership. **Committee** to give two weeks where possible for captains to conduct a secret ballot and are to organise envelopes for each team captain with a voting slip for each team member so that a secret ballot can be conducted (posted for Life Members). Team captain's responsibility to conduct the secret ballot responsibly and to return sealed envelope with their initial on seal to the Secretary or as directed by the **Committee** (i.e. drop box). All envelopes must be handed in by the last winter competition match of the home/away season and envelopes are to be only opened by the **Committee** at Meeting. Voting slips shall have: for, against and abstain options (abstains do not count); and
- 30.1.4 a Life Membership is to be awarded in the same season as the person was nominated and at the Annual Presentation Ball be presented with a Life Membership Framed Certificate and a Bar & Pendant; and
- 30.1.5 playing members can only be nominated after thirty (30) years of membership;
- 30.1.6 a **Committee** member will become a Life Member automatically after ten (10) years of consecutive **Committee** service;
- 30.1.7 every year of service for an **Officer** of the **Committee** will be worth three (3) years towards their Life Membership as a playing member, but will only count after three (3) years of **Committee** service;
- 30.1.8 every year of service for an **Ordinary Member** of the **Committee** will be worth two (2) years towards their Life Membership as a playing member, but will only count after three (3) years of service on the **Committee**; and
- 30.1.9 Honorary membership after playing ten (10) years as a playing member. Recognition: Every ten (10) years a membership medallion is awarded.

Competition Rules

31. Playing Rules

The Association Playing Rules shall be governed by the Australian Eight Ball Federation playing rules for world eight ball and the Association shall accept all rules changes that occur from time to time.

32. Table

32.1 The standard table for 8-ball use –

32.1.1 measures 7' x 3'6" (2.12m x 1.06m);

32.1.2 with a height of between 2'10 1/2" - 2'11 1/2" (876mm x 902mm) from the floor to the top of the cushion rail; and

32.1.3 the cushions should be 1 3/8" (35mm) from the playing surface.

32.2 The tables used in competition within the Latrobe Valley Eight Ball Association Incorporated, shall be of a standard acceptable to the [Committee](#) using the above measurements as a guideline.

33. Balls

33.1 The standard cue ball for 8-ball use -

33.1.1 measures 1'7/8" (47.6mm);

33.1.2 adopted by this Association to be used will be the red spotted cue ball; and

33.1.3 a plain cue ball can be only used if the away captain agrees.

33.2 The standard object ball for 8-ball use -

33.2.1 measures 2' (51mm); and

33.2.2 adopted by this Association to be used will be the 7 x red balls, 7 x yellows balls and 1 x black ball.

33.3 Home team will supply the balls to be used. Penalty is loss of game, or frames where non-standard balls are used.

34. Team

Each team consists of a minimum four (4) players.

35. Draw & Start Time

Draw of players must be made by 7pm and competing players must be named in the draw, matches to commence no later than 7pm. Play may begin earlier in any season at the [Committee's](#) discretion or upon agreement of both team captains.

36. Point System (Grouping/Handicap)

36.1 The Point System shall be controlled by the [Committee](#) and used in all divisions and competition seasons.

36.2 Grouping

36.2.1 The Grouping number determines the handicap points for players in each group. The criteria used in the allocation of players into groups shall be as follows:

36.2.1.1 **Group 1** These are the highest grade players. Players are worth 1 handicap point. Ranking average 70% - 100%.

36.2.1.2 **Group 1.5** These are the high grade players. Players are worth 1.5 handicap points. Ranking average 58% - 69%.

36.2.1.3 **Group 2** These are the medium grade players. Players are worth 2 handicap points. Ranking average 42% - 57%.

36.2.1.4 **Group 2.5** These are the low grade players. Players are worth 2.5 handicap points. Ranking average 30% - 41%.

36.2.1.5 **Group 3** These are the lowest grade players. Players are worth 3 handicap points. Ranking average 0% - 29%.

36.2.2 Any vacancies and forfeits on a team score card are worth 2 handicap points.

36.3 New Players

36.3.1 New players and players in all other division will be automatically graded into group three (3). The [Committee](#) may decide otherwise after taking into consideration a player's ability and or history.

36.3.2 New player grouping evaluation may be considered by the [Committee](#) half way through and at the end of their 1st season.

36.3.3 All new players must complete a registration form and answer truthfully the questions about their previous playing history (this will be checked). The captain must sign to verify the registration form has been filled in correct, fully and truthfully. If it is found that the registration form has been completed untruthfully (mistake or otherwise) then that player will forfeit all frames played and these frames will be granted to the opposition player(s) for all matches played.

36.3.4 All players are to be grouped before they are eligible to play. Playing a player without being allocated to a group will result in all of that players frames being forfeited to the opposition player(s) for all matches played.

36.4 Ranking Average

36.4.1 A players ranking average shall be calculated over their first two (2) seasons played of rankings under the match format played, the Committee to evaluate.

36.4.2 A players ranking average shall be evaluated over their last three (3) seasons played of rankings under the match format played.

36.4.3 Minimum of five (5) games played in a season to qualify for a player's ranking average.

36.4.4 Ranking Average calculation: wins/games played x 100 = average percentage.

36.5 Handicap

36.5.1 Using the official Team Handicap Table if a total grouping point's difference exist between the two competing teams the value of the total grouping point's difference in frames shall be taken from the team with the lower total grouping point's and awarded to the team with the higher total grouping points at the end of the match to give a final score. Frames a team shall earn or lose on the night is capped between 0-16 frames.

36.5.2 Team Handicap Table -

Team Handicap Table		
Group Pts Diff	=	Frames +/-
0 - 0.5	=	0
1 - 1.5	=	1
2 - 2.5	=	2
3 - 3.5	=	3
4 - 4.5	=	4
5 - 5.5	=	5
6 - 6.5		6
7 - 7.5		7
8		8

37. Format

37.1 Competition Order of Play:

37.1.1 Winter Competition team captains to write teams in playing order on paper, then exchange to each other and write opposing teams on the 'Official Winter Competition' scorecard; and

37.1.2 Summer Competition team captains shall meet and draw their players at random and write down in order of draw on the 'Official Summer Competition' scorecard.

37.2 Official Scorecard:

37.2.1 Official league scorecard shall be used home teams being numbered 1 to 4 and away teams being lettered A to D; and

37.2.2 The written order of play on the official scorecard shall be followed with each player playing one (1) game against each given opponent at a time. Sixteen (16) games are played with each player to play four (4) games in a match. The team winning at least Nine (9) games being credited two (2) premiership points.

38. Draw

38.1 If in the home/away season the final score is drawn after the handicap system has been applied then each team will earn one (1) Premiership points each.

38.2 In an event of two (2) or more teams finishing the home/away season on the same points/frames a playoff shall occur with the game to be held at the venue of the team that is shown higher on the ladder. If the match is drawn a final series tie breaker shall be played (see sub rule 52 Draw).

39. Forfeits

39.1 Match Forfeit:

Any team forfeiting their match shall not be awarded the sixteen (16) frames and two (2) premiership points for that match. The opposition team shall be awarded the sixteen (16) frames and two (2) premiership points for the forfeit; they will be also required to fill out their scorecard listing their players. All fees are to be paid as required by both teams.

39.2 Season Forfeit:

Any team that forfeits the season all their matches shall become a bye. No frames and no premiership points shall be awarded for all their matches. All previous matches are to be adjusted to reflect this as well as the rankings. All match fees are to be returned to those effected teams except where the scheduled draw has multiple cycles then it shall be taken back only to the start of the current cycle.

40. Marker

40.1 The marker shall be appointed by both players.

40.2 Another marker from the other competing team may also be appointed to time the game.

40.3 Alternation of markers are set out in the official scorecard.

40.4 Alternation of breaks are set out in the official scorecard.

41. Matches

41.1 All games if possible are to be played on the day and date as stipulated in the published draw, only exception if both team captains agree to play on a different day and date. The match then must be played before as stipulated in the published draw and not after.

41.2 In the event of the late arrival of competing players, the defaulting player or players (unless agreed by both captains) shall forfeit his/her match to his/her opponent, result then being one (1) game to nil (0) against the defaulting player(s).

41.3 Any games unfinished by a reasonable time on the day and date as stipulated in the published draw will have to be played on the same table at a time arranged by both captains prior to Friday of the same week; and

41.4 Any teams on the ladder during the home/away season with the same points/frames, the team that was highest the previous week will be shown higher on the ladder for that week.

42. Registration & Match Fees

42.1 Each competing player is to pay to his/her team captain all registration and match fees as set by the [Committee](#).

42.2 Team [delegates](#)/captains are responsible to pay all money owed as directed by the [Committee](#) to the Association Treasurer or a person nominated by the [Committee](#) following games played in accordance with Constitution rule 11.2.

43. Scorecards

- 43.1 Home teams are responsible to communicate scores as directed by the [Committee](#) to the elected Scorer or a person nominated by the [Committee](#) after each official match in the draw. Failure to communicate scores by 12pm Wednesday following each match will result in a \$10 fine.
- 43.2 Official scorecards shall be completed in full, correctly and legibly otherwise the scorecards shall be considered as not handed in (see sub rule 43.4 Scorecards).
- 43.3 Official scorecards shall be deposited into any official league mailbox/drop box on the night after each scheduled match played or as directed by the [Committee](#) and the scorecards shall be considered officially as handed in. All finals scorecards must be handed in on the night.
- 43.4 Penalty for scorecards not handed in -
 - 43.4.1 Scorecards not handed in is a \$10 fine per scorecard. All games and matches played on that date by the offending team and its opponent are to be credited to the ladder.

44. Clearance

- 44.1 Any player wishing to transfer from one (1) team to another during the course of a season must apply to the [Committee](#) in writing stating his/her reasons.
 - 44.1.1 no player will be granted a clearance to another team if he/she is under any financial obligation to the team he/she is seeking the clearance from;
 - 44.1.2 application for clearance can only be via the Association's "Official Clearance Form". This form must be completed in full and be in the hands of the Association President or Secretary no less than twenty-four (24) hours before the match in which the player first wishes to play with the new team;
 - 44.1.3 no clearances will be considered after the completion of the first half of any season;
 - 44.1.4 a player may appeal to the Association if he/she believes that the clearance was refused without all relevant details having been heard, provided the clearance falls within the bounds of the above mentioned rules; and
 - 44.1.5 penalty for playing non-cleared players -
 - 44.1.5.1 any team playing a player who is registered with another team, and who has not been cleared by that team as per Association Rules (as described above) shall be disqualified from all games whilst playing that player; and
 - 44.1.5.2 they shall lose all matches 0 - 16.

45. Emergency Players

45.1 A player may play as an emergency player over a season of competition.

45.1.1 an emergency player cannot play in a lower division, they may play for more than one (1) team over a season of competition;

45.1.2 they do not have to meet clearance requirements to change teams for the first three (3) games they play for any one (1) team;

45.1.3 all ranking points acquired by a player shall stay with each team that the player has played for. They are ineligible to play finals, ineligible for player of the year and all other accolades and;

45.1.4 a lower division player may play in a higher division as an emergency player and therefore will still be bound by all the above requirements of an emergency player. The lower division player can still play in his/her lower division team as normal (including finals).

46. Match Protests

46.1 If a player feels the umpire has made a mistake on interpretation, or lack of knowledge of the rules, he/she may lodge a protest.

46.1.1 He/she must inform the umpire and both captains, at the time of the incident, but complete the game. Captains should attempt to reach an agreement on the matter under consideration, and may agree to replay the frame. If unable to come to agreement the captain wishing to protest may do so on behalf of the player; and

46.1.2 All protests lodged must be in writing to the Secretary of the Association, within seventy two (72) hours accompanied by a \$10 deposit which will be forfeited to the Association in the event of a protest being deemed frivolous by the [Committee](#) whose decision will be final.

47. Misconduct

At all times competing teams shall assist as far as may be possible or necessary in abiding with the rules as set down by the management or committee of each respective premises. A breach of conduct by a member may be reported to the [Committee](#), by writing to the Secretary within seventy two (72) hours of the alleged conduct.

48. Penalties & Fines

48.1 Penalties and Fines are subject to [Committee](#) discretion.

48.2 An appeal lodged against a penalty/fine must be made in writing to the Secretary of the Association, within seventy two (72) hours accompanied by a \$10 deposit which will be forfeited to the Association in the event of an appeal being deemed frivolous by the [Committee](#).

48.3 [Committee](#) decision will be final, no reason need be given for all decisions.

Final Series Rules

49. Venue

All finals shall be played at the premises voted on by a majority of the [Committee](#), not necessarily neutral to all clubs.

50. Table

The table selected for the finals is to be neutral to the competing teams. Unauthorised practice on such table(s) by players or teams competing in the finals shall result in disqualification from the remainder of the current finals series for offending players or teams.

51. Format

51.1 Winter Competition: finals to be conducted under the system of -

35.1.1 Final four (4) with less than fifteen (15) teams if divisions are created -

51.1.1.1 Elimination Final - 3rd vs. 4th

51.1.1.2 Qualifying Final - 1st vs. 2nd

51.1.1.3 Preliminary Final - Qualifying loser vs. Elimination winner.

51.1.1.4 Grand Final - Qualifying winner vs. Preliminary winner.

51.1.2 Final six (6) with fifteen (15) or more teams if divisions are created and/or no divisions -

51.1.2.1 Elimination Finals - 3rd vs. 6th & 4th vs. 5th

51.1.2.2 Qualifying Finals - 1st vs. 2nd & 1st Elimination vs. 2nd Elimination.

51.1.2.3 Preliminary Final - Qualifying loser vs. Elimination winner.

51.1.2.4 Grand Final - Qualifying winner vs. Preliminary winner.

51.2 Summer Competition: finals to be conducted under the system of -

51.2.1 Final four (4) with less than fifteen (15) teams if divisions are created -

51.2.1.1 Elimination Finals - 1st vs. 4th
2nd vs. 3rd

51.2.1.2 Grand Final - two (2) Elimination winners play off.

51.2.2 Final six (6) with fifteen (15) or more teams if divisions are created and/or no divisions -

51.2.2.1 Elimination Finals - 3rd vs. 6th
4th vs. 5th

51.2.2.2 Preliminary Finals - 1st vs. lowest Elimination Final winner.
2nd vs. highest Elimination Final winner.

51.2.2.3 Grand Final - two (2) Preliminary Final winners play off.

51.3 Block diagrams displaying the formats are displayed on page 30 - 33.

51.4 The finals format for each season shall be decided by the [Committee](#) after team nominations close for each season.

52. Draw

In the event of a draw occurring the captains will allocate three (3) players from each team that played in the drawn match, a draw shall be done according to the season order of play (see sub rule 37.1 Format) and they shall play a combined best of three (3) each player playing one (1) frame each the winning team will be the first to win two (2) of the three (3) frames.

53. Eligibility

53.1 Players to be eligible for finals must have played a minimum of five (5) matches in the home/away games for their competing team.

53.1.1 the [Committee](#) may reduce this for a season if the season is considered by the [Committee](#) as too short to accommodate a minimum of five (5) matches.

53.1.2 this includes eligibility for food and drinks in the Summer Competition.

53.2 All team fees shall be fully paid no later than the [Delegate Meeting](#) held after the completion of the home/away season, if no [Delegates Meeting](#) is held then immediately prior to the commencement of any finals series, if not -

53.2.1 the offending team(s) shall be ineligible to compete in such finals (this includes eligibility for Summer Competition food and drinks); and

53.2.2 the next eligible team on the final ladder shall replace an ineligible team where practicable.

54. Markers

54.1 There shall be two (2) markers for all final series matches.

54.1.1 the markers for each game/frame shall be one from each team appointed by both players unless both players agree on an independent marker, unless otherwise written, e.g. 'Summer Competition'; and

54.1.2 there shall be a Head Adjudicator appointed by the [Committee](#) for all final series matches. The Head Adjudicator shall not umpire any final series matches.

54.1.3 if the Head Adjudicator becomes aware of any player playing not fulfilling his/her marking duties the Head Adjudicator shall immediately call loss of frame and awarding the frame to the opposition team.

55. Dress Code

55.1 Dress code for all finals and any other competition shall be as decided by the [Committee](#).

55.1.1 black slacks or skirt, black dress shoes and a collared shirt. Anything else or variations are not permitted;

55.1.2 variations may be approved by the [Committee](#) but must be prior to the commencement of such finals or competition;

55.1.3 any player not dressed in the proper attire will not be permitted to play -

55.1.3.1 captains are to ensure their players are dressed in the proper attire before the match; and

55.1.3.2 both the appointed markers are to enforce the dress code rule.

- 55.1.4.1 the Head Adjudicator shall immediately call loss of frame/game;
- 55.1.4.2 this shall apply to any frames/games played by the offending player prior in the match; and
- 55.1.4.3 the Head Adjudicators decision is final.

Championship Titles

56. Singles Championship Division 1

56.1 The Latrobe Valley Eight Ball Association Singles Championship is to be played annually with the following rules and conditions to apply -

56.1.1 Singles Championship - entry fee, venues, event nights/days and times, head adjudicator, etc shall be unless otherwise stated in these rules set by the [Committee](#).

56.1.2 if entry numbers exceed for a 32 draw then the Singles Championship will have a qualifying night to be held with a break during the winter competition season on a Tuesday and/or Wednesday night if needed. The Singles Championship shall be a 32 draw and is to be held on the following Sunday after qualifying.

56.1.3 entry fee will be set by the [Committee](#) and shall be payable before play. No refund shall be payable unless a valid reason is given in writing to the Secretary. [Committee](#) to accept/reject with no reason need be given for a rejection.

56.1.4 entry shall be open to fully financial members of this Association.

56.1.5 division 1 players to be given first preference via ranking placement at the half way mark of the winter competition season.

56.1.6 top four 4 player from the division 2 singles championship automatically qualify to play in the qualifying night draw, or if there is no qualifying night then only the top two 2 automatically qualify to play in the 32 draw on the Sunday.

56.1.7 Then division 2 and then division 3 using the ranking system for preferencing players may be invited to play if there are any vacancies for the qualifying night.

56.2 Qualifying -

56.2.1 minimum 56 player draw to be played out with of best of 5 frames with the 28 winners qualifying for the Singles Championship.

56.2.2 play starts times may vary (eg 7pm and 8pm), all players must be present at their allocated time or else they will forfeit their game and entry fee, no replacement of players allowed.

56.2.3 draw, venue and table allocation to be blind, any team venue can hold a qualifying night.

56.2.4 each table may have more than 1 qualifying game depending on the number of tables available.

56.2.5 all entries to be given a week's notice of venue where possible.

56.3 Singles Championship -

56.3.1 start time as set by the [Committee](#), any player not present by the start of play will forfeit their games and cannot be replaced.

56.3.2 Singles Championship draw shall be a blind draw to be done on the day except for seeded players (see sub rule 56.3.4 Singles Championship Division 1).

- 56.3.3 number of frames to be played each round as follows -
 - 56.3.3.1 rnd 32 - best of 5
 - 56.3.3.2 rnd 16 - best of 5
 - 56.3.3.3 rnd 8 - best of 5
 - 56.3.3.4 rnd 4 - best of 7
 - 56.3.3.5 rnd 2 - best of 9
- 56.3.4 top four from the previous Singles Championship to be seeded and come into play on the Sunday at the 32 round draw. To be seeded in the 32 draw position as follows with preference given for any byes -
 - 56.3.4.1 first - 1
 - 56.3.4.2 second - 17
 - 56.3.4.3 third - 32
 - 56.3.4.4 fourth - 16

57. Singles Championship Other Divisions & Women's

- 57.1 The Latrobe Valley Eight Ball Association Singles Championship for the other divisions and for the women's is to be played annually if possible with the following rules and conditions to apply -
 - 57.1.1 Singles Championship - entry fee, venues, event nights/days and times, head adjudicator, etc shall be unless otherwise stated in these rules set by the [Committee](#).
 - 57.1.2 if entry numbers exceed for a 32 draw then the Singles Championship will have a qualifying night to be held with a break during the winter competition season on a Tuesday and/or Wednesday night if needed. The Singles Championship shall be a 32 draw and is to be held on the following Sunday after qualifying.
 - 57.1.3 entry fee will be set by the [Committee](#) and shall be payable before play. No refund shall be payable unless a valid reason is given in writing to the Secretary. [Committee](#) to accept/reject with no reason need be given for a rejection.
 - 57.1.4 entry shall be open to fully financial members of this Association.
 - 57.1.5 only players playing in that division can play in the Singles Championship for that division. Divisions may be combined depending on numbers as decided by the [Committee](#).
 - 57.1.6 the Single Championship for women shall be open to women playing in all divisions of the Association.
 - 57.1.7 division 2 (then division 3 and so on) players to be given first preference via ranking placement at the half way mark of the winter competition season.
- 57.2 Qualifying -
 - 57.2.1 minimum 56 player draw to be played out with of best of 3 frames with the 28 winners qualifying for the Singles Championship.

- 57.2.2 play starts times may vary (eg. 7pm and 8pm), all players must be present at their allocated time or else they will forfeit their game and entry fee, no replacement of players allowed.
- 57.2.3 draw, venue and table allocation to be blind, any team venue can hold a qualifying night.
- 57.2.4 each table may have more than 1 qualifying game depending on the number of tables available.
- 57.2.5 all entries to be given a week's notice of venue where possible.
- 57.3 Singles Championship -
 - 57.3.1 start time as set by the [Committee](#), any player not present by the start of play will forfeit their games and cannot be replaced.
 - 57.3.2 Singles Championship draw shall be a blind draw to be done on the day except for seeded players (see sub rule 57.3.4 Singles Championship Other Divisions & Women's).
 - 57.3.3 number of frames to be played each round as follows -
 - 57.3.3.1 rnd 32 - best of 3
 - 57.3.3.2 rnd 16 - best of 3
 - 57.3.3.3 rnd 8 - best of 3
 - 57.3.3.4 rnd 4 - best of 5
 - 57.3.3.5 rnd 2 - best of 7
 - 57.3.4 top four from the previous Singles Championship to be seeded and come into play on the Sunday at the 32 round draw. To be seeded in the 32 draw position as follows with preference given for any byes -
 - 57.3.4.1 first - 1
 - 57.3.4.2 second - 17
 - 57.3.4.3 third - 32
 - 57.3.4.4 fourth - 16

58. Player of the Year

58.1 Winter Competition:

Player of the Year shall be awarded in each division and shall be awarded to -

- 58.1.1 the person with the highest frames won, if there is a draw on highest frames won then;
- 58.1.2 the drawn person with the highest frame percentage shall be awarded the title, if there is a draw on the highest frame percentage won then;
- 58.1.3 the drawn person with the most number of four (4) frames won shall be awarded the title, if there is a draw on the most number of four (4) frames won then;
- 58.1.4 a draw shall be declared with all the drawn players awarded the title.

58.2 Summer Competition:

Player of the Year shall be awarded in each division and shall be awarded to -

- 58.2.1 the person with the highest frames won, if there is a draw on highest frames won then;
- 58.2.2 the drawn person with the highest frame percentage shall be awarded the title, if there is a draw on the highest frame percentage won then;
- 58.2.3 the drawn person with the most four (4) frames won shall be awarded the title, if there is still a draw on the most number of four (4) frames won then;
- 58.2.4 a draw shall be declared with all the drawn players awarded the title.

59. Player of the Grand Final

59.1 Winter Competition:

Player of the Grand Final shall be awarded in each division and is to be decided jointly by the two captains of the grand final teams and if a third party is needed to help decide then a member of the [Committee](#) or a person appointed by the [Committee](#) shall help decide.

59.2 Summer Competition:

Player of the Grand Final shall be awarded in each division and is to be decided jointly by the two captains of the grand final teams and if a third party is needed to help decide then a member of the [Committee](#) or a person appointed by the [Committee](#) shall help decide.

60. Rising Star Award

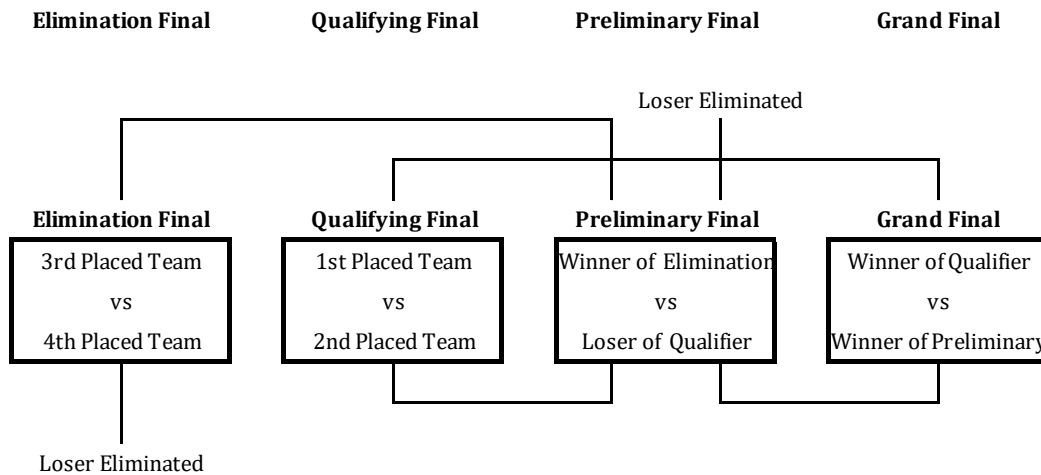
60.1 The Rising Star Award shall be decided by the [Committee](#) based on one of the following -

- 60.1.1 a player who shows good sportsmanship, respect for other players and has a good attitude around the table as a playing member.
- 60.1.2 a new player in the league who has shown significant skills for a first year player or;
- 60.1.3 a player who has significantly improved due to training and events participation.

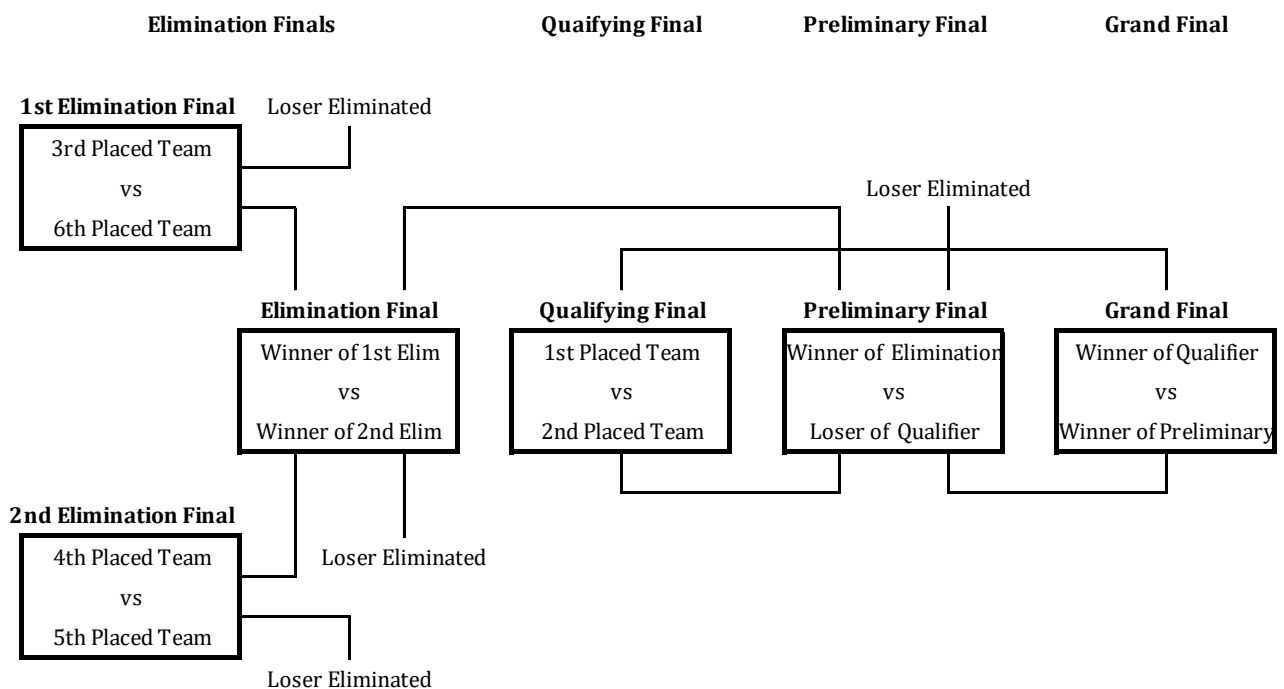
Latrobe Valley 8 Ball Association

Winter Competition

Final 4 Format Flow Chart



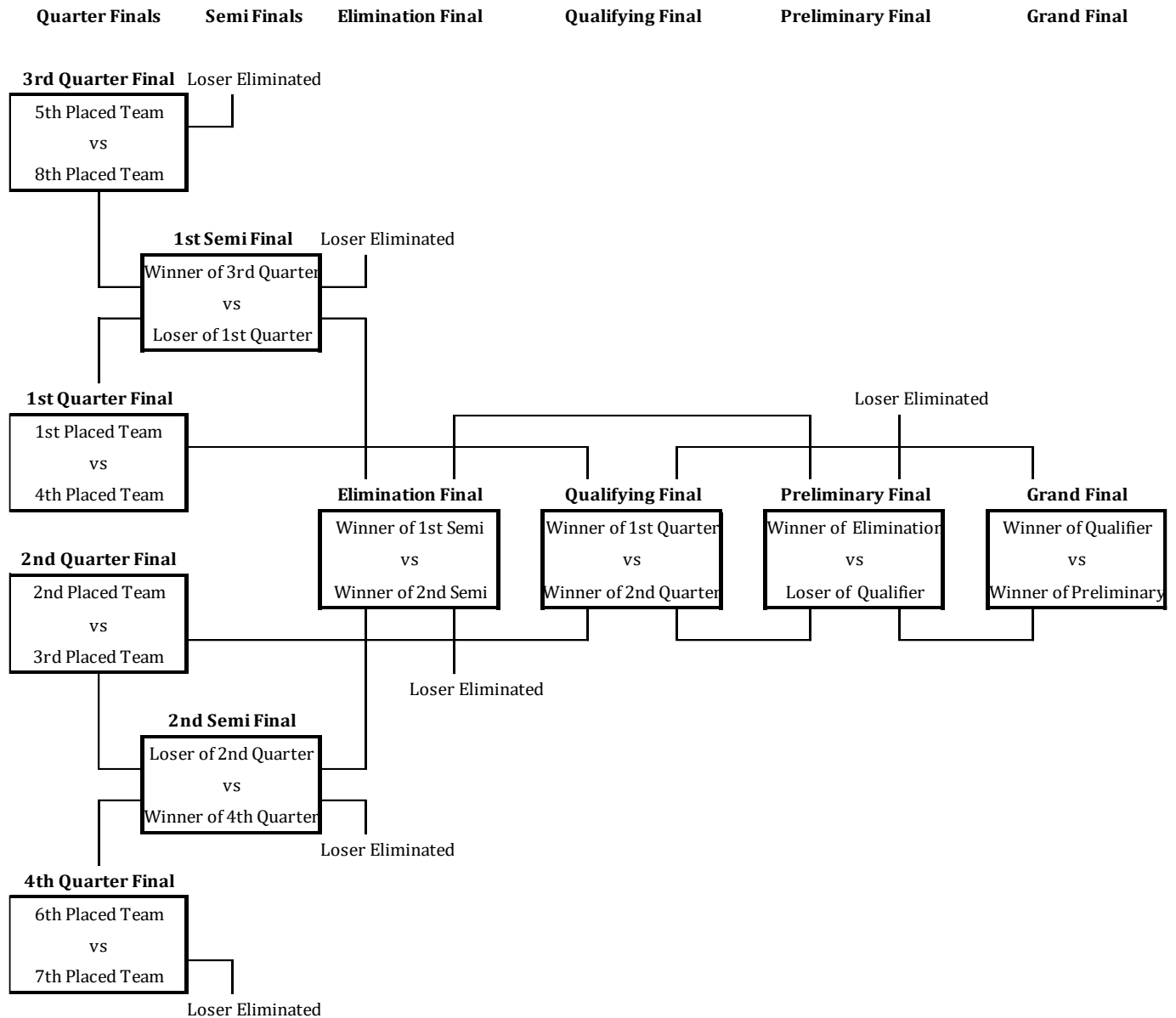
Final 6 Format Flow Chart



Latrobe Valley 8 Ball Association

Winter Competition

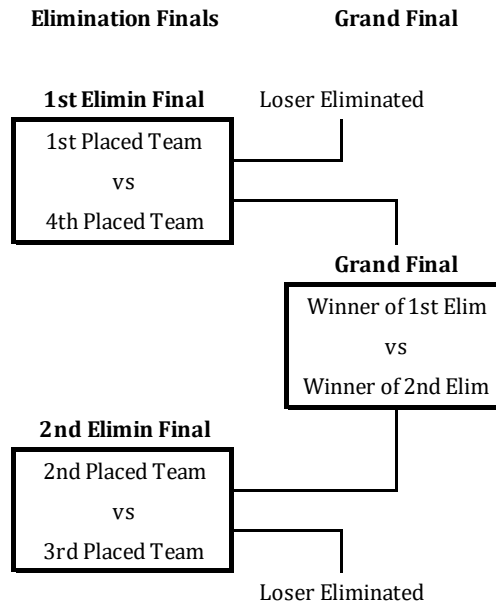
Final 8 Format Flow Chart



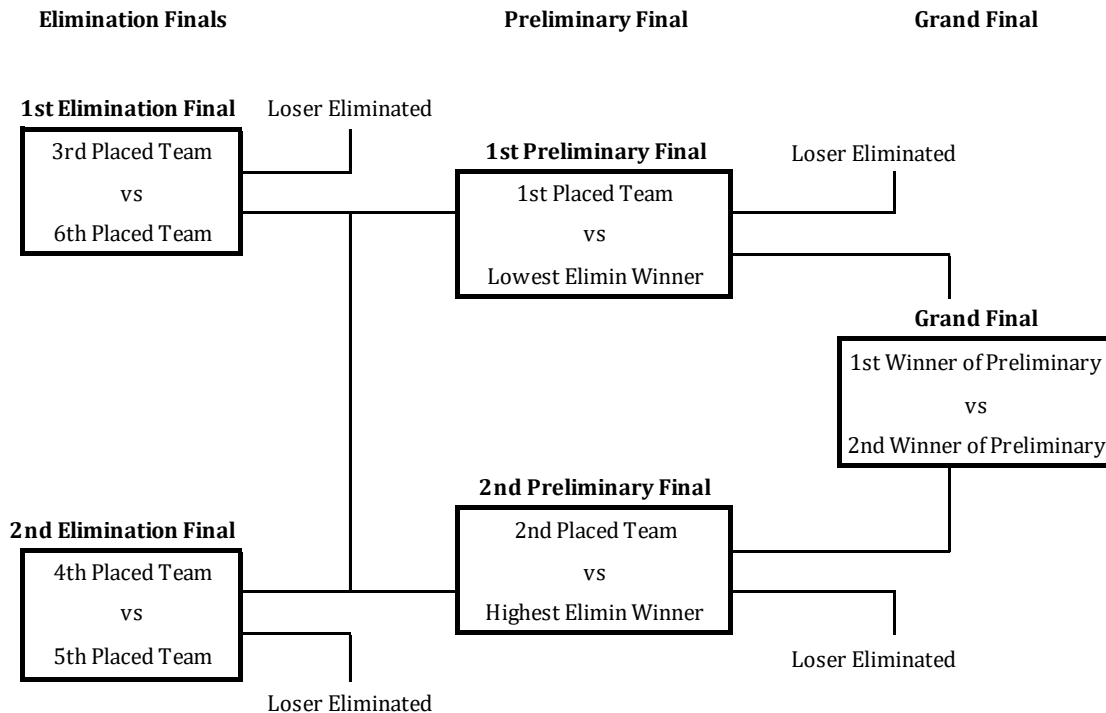
Latrobe Valley 8 Ball Association

Summer Competition

Final 4 Format Flow Chart



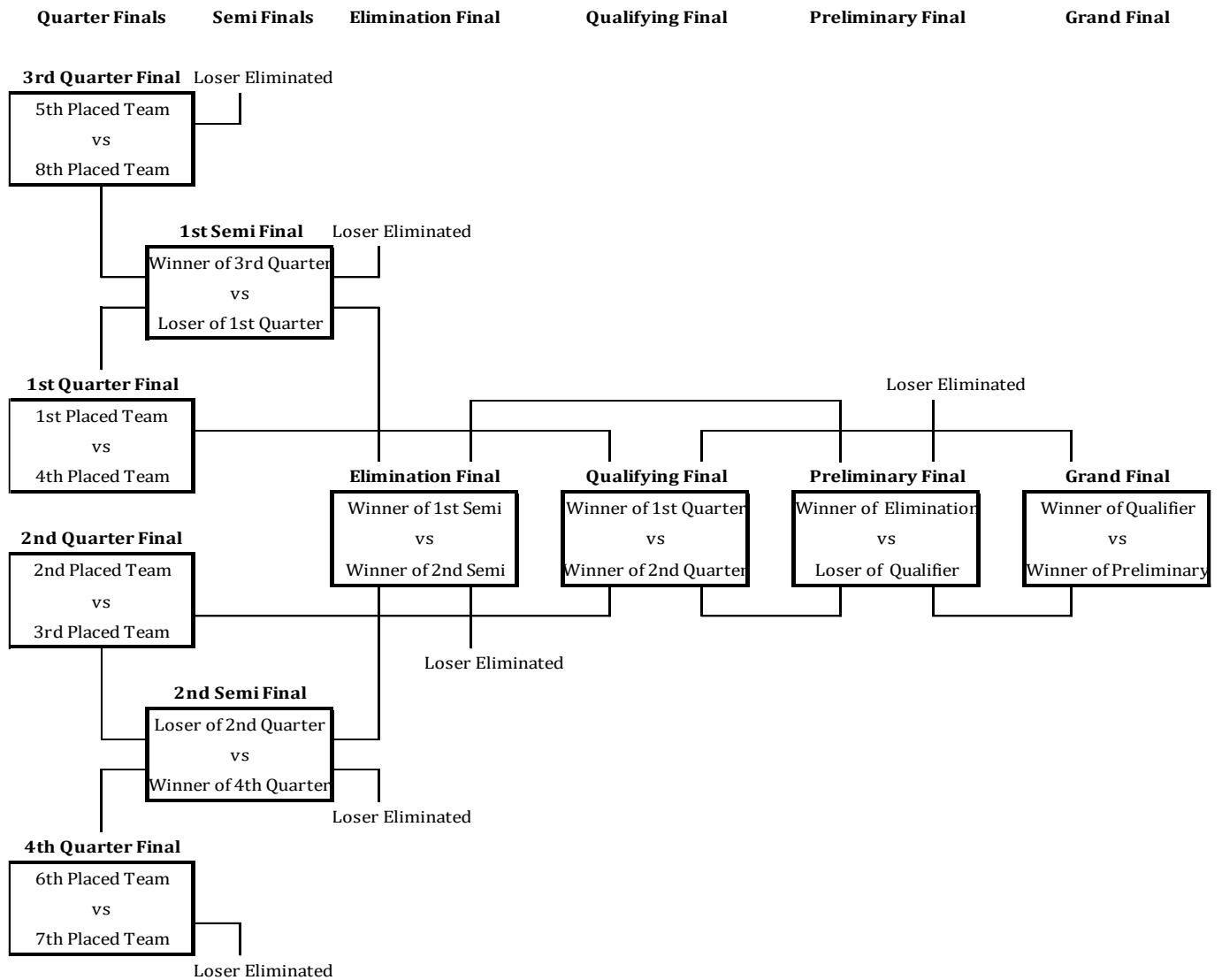
Final 6 Format Flow Chart



Latrobe Valley 8 Ball Association

Summer Competition

Final 8 Format Flow Chart





Latrobe Valley 8 Ball Association Inc.



Registration No A 0016389 V

Affiliation Pool Victoria 2000

ABN 53 071 518 494

Team Entry Form

The team named and members listed below wish to enter in the upcoming season of the Latrobe Valley Eight Ball Association Inc. Please consult each and every team member prior to signing this form to ensure they understand the terms and conditions for membership and team entry with the Latrobe Valley Eight Ball Association Inc. A copy of the Association's terms and conditions is available on our website under the *Rules* tab at **lveba.com.au**. Please read them carefully. The Committee reserves the right to refuse any membership or team entry in their absolute discretion without giving any reason(s).

I the Captain of the team listed below, have completed this form and by signing below have agreed to the terms and conditions of the Latrobe Valley Eight Ball Association and have been given consent by my team members to agree to these terms and conditions on their behalf.

Captains Signature..... Date...../...../202....

Please note all fields are important and it is a legal requirement for all applicants to provide these details for membership **with the exception** of the postal address if it's the same as the home address. **NO** entries will be possible if you do not have a minimum of 4 players, and have not supplied all the required details.

This form is also an application for membership for a team member who is not already/currently a member of the Association. Please tick the box next to any **new team members only**. Please read **Rule 7. Eligibility for Membership** in our constitution for membership requirements. Also, for Playing History need only note playing history outside of LV8BA Competition. The information given will help the Committee determine a suitable Division for team and Grouping for each applicant. Please read for Grouping By-Law Rule 36.3 New Players.

PLEASE PRINT CLEARLY

Team Name..... Venue..... Division.....

Captain



1. First Name Surname.....

Home Address..... Suburb..... Postcode.....

Postal Address Suburb..... Postcode.....

Mobile..... Email

Playing History.....



2. First Name Surname.....

Home Address..... Suburb..... Postcode.....

Postal Address Suburb..... Postcode.....

Mobile..... Email

Playing History.....



3. First Name Surname.....

Home Address..... Suburb..... Postcode.....

Postal Address Suburb..... Postcode.....

Mobile..... Email

Playing History.....

PTO



4. First Name Surname.....
Home Address..... Suburb..... Postcode.....
Postal Address Suburb..... Postcode.....
Mobile..... Email
Playing History.....



5. First Name Surname.....
Home Address..... Suburb..... Postcode.....
Postal Address Suburb..... Postcode.....
Mobile..... Email
Playing History.....



6. First Name Surname.....
Home Address..... Suburb..... Postcode.....
Postal Address Suburb..... Postcode.....
Mobile..... Email
Playing History.....



7. First Name Surname.....
Home Address..... Suburb..... Postcode.....
Postal Address Suburb..... Postcode.....
Mobile..... Email
Playing History.....



8. First Name Surname.....
Home Address..... Suburb..... Postcode.....
Postal Address Suburb..... Postcode.....
Mobile..... Email
Playing History.....

All team entry forms must be lodged with the **Secretary** of the Association in person after the Annual General Meeting and **not** beforehand, unless the Committee instruct otherwise. The Secretary will refuse lodgement if the team entry form is incomplete, so please make sure you complete this team entry form by filling in all the required details.



Latrobe Valley 8 Ball Association Inc.



Registration No A 0016389 V

Affiliation Pool Victoria 2000

ABN 53 071 518 494

lveba.com.au

APPLICATION FOR MEMBERSHIP

I wish to join Latrobe Valley Eight Ball Association Inc. and hereby apply to be admitted as a member thereof; by signing below I have read and agree to the terms and conditions for membership of the Latrobe Valley Eight Ball Association Inc. The Committee reserves the right to refuse an application for membership in their absolute discretion without giving any reason(s).

Signature.....

Date...../...../202.....

Please note all fields are important and is a legal requirement for an applicant to complete. A copy of the Association's terms and conditions is available on our web-site under the *Rules* tab at **lveba.com.au**. Please read them carefully. Please take note of Rule 7. **Eligibility for Membership** in our constitution for the requirements for membership. List all conditions

Playing History need only note playing history outside of LV8BA Competition. The information given will help the Committee determine a suitable Division/Grouping for the applicant. Please read for Grouping By-Law Rule 36.6.

PLEASE PRINT CLEARLY

Team.....

Title (Mr. / Mrs. / Ms. / Miss / Other).....

First Name Middle

Surname

Home Address

Suburb..... Postcode.....

Postal Address

Suburb..... Postcode.....

Telephone: Home Mobile.....

Email

Playing History.....

.....

Membership

\$14

Proposer (Captain) **Team**.....

Signature..... **Date**...../...../202.....

a member of the Association nominate the applicant, who is personally known to me, for membership of the Association.

Seconded **Team**.....

Signature..... **Date**...../...../202.....

a member of the Association nominate the applicant, who is personally known to me, for membership of the Association.

All applications forms must be lodged with the Secretary of the Association either in person, via the league drop box, at meeting or by mail.

Latrobe Valley Eight Ball Association, The Secretary, P.O. Box 740, Traralgon, VIC 3844.



Latrobe Valley 8 Ball Association Inc.



Registration No A 0016389 V

Affiliation Pool Victoria 2000

ABN 53 071 518 494

Team Payment Form

Please note this form is required with any payment you make to LVEBA, and all fields are essential for the Treasurer so please complete all sections of this form. Thank you.

PLEASE PRINT CLEARLY

Team Name.....

First Name..... Surname.....
(person completing this form)

Signature..... Date...../...../202....

Match Fees:

PLEASE CIRCLE which rounds are included with this payment

Rnd: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22

Total Number of Rounds X \$24 (\$6 per player per round) = \$.....

Registrations:

LV8BA \$5 + Pool Vic \$9 = \$14

Note: Registration (Annual Subscription) is annual and is only paid once in each financial year to an Association.

1. Name..... Surname..... \$.....
2. Name..... Surname..... \$.....
3. Name..... Surname..... \$.....
4. Name..... Surname..... \$.....
5. Name..... Surname..... \$.....

Total \$.....

Team Fines:

1. Fines..... \$.....

Match Fees Total \$.....

Registrations Total \$.....

Team Fines Total \$.....

Total \$.....

PLEASE CIRCLE

Bank Transfer (EFT) Bank Deposit

Date of Payment...../...../202....

Bank: Bendigo Bank
Account Name: LV Eight Ball Association
BSB: 633 000
Account: 195 827 597
Description: Your Team Name
Remitters Name: Your Name

(If sending my mail) Latrobe Valley Eight Ball Association
The Treasurer
PO Box 740
Traralgon
Vic 3844

Please note: Description and Remitter's Name are essential information. If the Treasurer cannot determine which team the payment is for, your team will be considered un-financial.

All team payment forms must be lodged with the Treasurer of the Association either in person, via the league drop box, at meeting or by mail. All Match Fees, Registrations & Fines are payable within 30 days after becoming due or penalties will apply.

LV8BA Treasurer



Official Clearance/Demotion Form

(No clearance allowed after halfway through the season)

Name of the Player wishing to be cleared:

.....

Is the player moving to a different division: **Yes / No**

From Division:To Division:.....

Team he/she wishes to be cleared from:

.....

Name & Signature of Captain releasing player:

Print Name:.....Signature:.....

Team he/she wishes to be cleared to:

.....

Name & Signature of Captain receiving player:

Print Name:.....Signature:.....

Reason for requesting a clearance:

.....

.....

Name & Signature of player:

...../.....Date:...../...../.....

Name & Signature of Association President or Secretary:

...../.....Date:...../...../.....

Important

This form Must be received and signed by the Association President or Secretary at least twenty-four (24) hours before player is eligible to play with his/her new team. Committee to approve all clearances/demotions before player eligible to play.